



June 2019

Congratulations for accomplishing another academic year. It is our pleasure to welcome you back to Alexander Mackenzie High School. The first day of school for Grade 9 students will be Tuesday, September 3rd. **Students in grades 10, 11 and 12, will begin school on Wednesday, September 4th, 2019.** Picture day will be held on Tuesday, September 10th, 2019

The summer office hours are Monday to Thursday from 9:00 a.m. – 3:00 p.m. Over the summer, the office runs with a reduced staff and hours may vary, and as such, we suggest you call the school prior to coming in. The office will be closed the week of August 5th.

In August, **registration confirmation will once again occur through School Cash Online.** Rather than coming into school to collect your timetable and pay fees, you can do it online from the comfort of your home. Student timetables will be sent out electronically via the students' gapps account on August 22, 2019.

On behalf of the staff at AMHS, we wish you a safe and healthy summer. We look forward to seeing everyone in September.

Ms. O. Olteanu
Principal

Mr. G. Ellinas
Vice Principal

Ms. Y. Nouragas
Vice Principal

Complete Registration through School Cash Online and receive your timetable electronically!

School Cash Online provides the following benefits:

- A quick way to register. It takes less than 5 minutes to register.
- A convenient fee payment option that saves time.
- Reduces paper.
- No more need to send cash or cheques to school.

As the school year progresses, parent/guardians will receive notification via email of upcoming course field trips, school events, sports teams and the applicable fee for student participants. Secure payments can be made through School Cash On-Line by credit card or Interac and receipts can be generated for your personal records. To view a presentation about School Cash Online, go to

<http://www.kevsoftware.com/movies/ParentRegEnglish/>.

Follow the easy steps on the next page to register and get started!





[Disclaimer](#)

Step 1: Register

- Click on the School Cash Online button on our school's website at <http://alexandermackenzie.hs.yrdsb.ca/> and select the **"Get Started Today"** button.
- Complete each of the three Registration Steps

***For Security Reasons your password, requires 8 characters, one uppercase letter, one lowercase letter and a number.**

School Cash Online

Paying school items just got easier!
Sign up to get started today.

What is School Cash Online?

School Cash Online is an easy to use, safe way to pay your children's school fees.

[Get Started Today](#)

[Sign Into Your Account](#)

Step 2: Confirmation Email

A registration confirmation email will be automatically forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account. The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.

SchoolCashOnline.com

Hello Parent,

Please click the link below to confirm your email address.

<http://cedarapids.schoolcashonline.com/Registration/ConfirmConfirmationEmail/1e754b3-7202-4ea9-b27e-7dced1db411>

Copy the link and paste it into your web browser, if the link doesn't work.

Contact support at 1.866.961.1803 or email parenthelp@schoolcashonline.com.

Thank you,

Your School Cash Online Support Team

Step 3: Find Student

NOTE: A STUDENT NUMBER IS REQUIRED

This step will connect your children to your account.

- Enter the School Board Name
- Enter the School Name
- Enter Your Child's Student # and Last Name
- Select **Continue**
- On the next page confirm that you are related to the child, check in the Agree box and select **Continue**
- Your child has been added to your account

Find Student

1. Type in the School Board name and select one from the list

York Region District School Board

☐ Change school board name

2. Select a school

Select school

3. Enter student information

Student Number

Last Name

[Continue](#)

(No students? [Click here](#))

Step 4: View Items or Add Another Student

If you have more children, select **"Add Another Student"** option and repeat the steps above. 5 children can be added to one parent account.

If you do not wish to add additional children, select **"View Items For Students"** option. A listing of available items for purchase will be displayed.

NEED HELP?

If you require assistance, select the **GET HELP** option in the top right hand corner of the screen or contact School Cash Online – Parent Help Desk at 1-866-961-1803 or parenthelp@schoolcashonline.com.

Registration 2019 - 2020

Receive your timetable electronically on Thursday, August 22nd

Registration Confirmation:

Student Engagement Fee \$50.00

The student engagement fee covers a range of activities and opportunities offered at AMHS. Your support is greatly needed in order to support and run co-curricular programs such as athletics, school spirit events, clubs, student awards, music festivals, and recognition celebrations, along with assemblies involving guest speakers. This also includes a student card, support for activities and events, including but not limited to, sports, dances, Student Council, Presidents' Council, Athletic Council, Music Council, Arts Council, etc.

Yearbook \$45.00

The school yearbook is a collection of student and staff photographs, school pictures, various stories, and school events that highlight the school year, and is created by the Yearbook Team and student photographers.

Graduation \$75.00

The 2019-2020 school graduation will be held on Wednesday, June 24, 2020, at the Terrace Banquet Hall. The Graduation fee covers the Grad assembly refreshments, souvenir cap and gown (which students keep), facility rental, refreshments after the Graduation ceremony, printing, and 2 guest tickets.

Physical Education Uniform

A change of clothing is required for ALL physical education classes.

Shorts \$15.00 each

T-Shirts \$15.00 each

School Council Donation \$10.00

The School Council is requesting a \$10.00 donation per family for the 2019-2020 school year. A tax receipt will be provided for donations of \$25 or more.

Q: What is the \$10 used for?

This \$10.00 donation per family will be used to enhance the learning opportunities and learning environment of the school. Over the years School Council has supported the Musical Theatre program, the purchase of technology, graduation awards, etc.

Q: How does the AMHS School Council support your child's learning?

The AMHS School Council consists of parent volunteers and members of the school community that support the school in their decisions. We provide a forum for parents and other school community members to meet directly with the Principal and others including teachers, and student leaders. During the meetings, participants discuss upcoming events and changes in the school, and provide input into school planning.

As you prepare for school on September 4, please remember:

Appropriate Attire Policy

AMHS is a place where students come each day to learn, work and participate in school life.

Appropriate attire formalizes the learning environment and sets a positive tone for all members of the school community. Students are expected to follow the policy below when deciding what to wear to school.

- All tops must meet the bottom clothing
- Long and/or bulky outerwear must not be worn in the school building or classes. Such attire must be kept in your locker.
- The following are NOT permitted:
 - muscle shirts or undergarment types of clothing;
 - cloths with inappropriate text or graphics;
 - ripped and torn clothing;
 - short - skirts, shorts or dresses;
 - low-cut, backless or halter style tops including those with thin spaghetti straps; and
 - tops that show bare midribs/abdominals.

Extended Vacation

If a student will **not be returning from vacation within the first 15 school days** of the school year (inclusive), parents must complete a **“Notification of Expected Return to School Form”**. This form can be picked up from the school office or found on our school website

<http://www.alexandermackenzie.hs.yrdsb.ca/>. The summer office hours are Monday to Thursday from 9:00 a.m.– 3:00 p.m., please call the school prior to coming in. Over the summer the office runs with a reduced staff and hours may vary.

Technology

AMHS is a wireless environment where personal electronic devices are used to research, document, collaborate, and create. Google classroom and Google docs are routinely used by staff and students to support learning. We expect our students to be digitally responsible citizens at all times, and devices are to be turned off, except with the permission of the classroom teacher or when use of technology is required to support the students' Individual Education Plan. Only approved technology will be allowed during assessments or exams. Students using unapproved technologies may be disciplined for Academic Dishonesty. The video, image and audio record functions of personal electronic devices are not permitted to be used on school property without explicit permission from the Principal or designate, and must not be used in washrooms or change rooms.

Communication with parent/guardians through a weekly bulletin

Each week, AMHS sends *via* email an e-bulletin to parents/guardians. It contains attendance information for the week for your student, community involvement hours completed, dates for upcoming events, information from Guidance Services, information from School Council, etc. In order for you to receive it, please ensure that we have your correct email address on file.

Communication and Canada's Anti-Spam Legislation (CASL)

Canada's Anti-Spam Legislation (CASL) affects how schools, staff and School Councils communicate electronically with parents. CASL prohibits the sending of any type of electronic message that is commercial in nature unless the recipient has provided consent first. Examples of commercial electronic messages include requests for money such as, registration fees, field trips, fundraising initiatives, school photos, etc.

CASL does not apply to electronic messages that are for informational purposes (e.g. student progress or attendance information, notice of a community/school council meeting, newsletters, etc.). It also does not apply to commercial messages sent in hard copy formats. To subscribe or unsubscribe to AMHS's electronic messages, parents/guardians must visit the school website and submit a valid email address.

Upcoming Important Dates

September 3, 2019	Grade 9 students ONLY. Parents are invited to <i>Coffee with the Principal @ 8:40 a.m.</i> in the Cafeteria
September 4, 2019	First day of school for students in Grades 10, 11, and 12
September 10, 2019	Picture Day
September 16, 2019	School Council meeting and elections, 7 p.m.
September 23, 2019	P.A. Day
October 4, 2019	Activity Day at Green Acres Day Camp for all Grade 9 students
October 11, 2018	Interim Reports distributed to students
October 14, 2019	Thanksgiving Holiday
October 15, 2019	Picture Re-take Day
October 16, 2019	ARTS MACKENZIE Information Night @ The Richmond Hill Centre for the Performing Arts (RHCPA)
October 17, 2019	IB Information Night – 7:00 p.m. – Alexander Mackenzie High School
October 21, 2019	P.A. Day
October 23, 2019	Parents' Night, 6:30 p.m. to 8:30 p.m.

Student timetables will be e-mailed to students via their gapps account on August 22nd.